



Proficiency Testing Tracking Sheet

Keep this sheet with PT instructions and data throughout entirety of testing event. File with PT Records.

Facility Name		WSLH PT ID	
Event Name		Date Shipment Received	
Event Due Date		Received By	

Sample Tracking

*If any module is missing or damaged, contact WSLH PT for replacement.

**Refer to appropriate sample conditions on the included paperwork. Contact WSLH with questions or concerns.

***Store samples according to specimen handling instructions on the included paperwork.

Comments:

Sample Analysis
Record any issues that occur during sample prep and/or testing below. Include actions taken, sample ID, date, and initials.
Comments:



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Result Tracking

*Contact WSLH PT to correct setup **before** entering results.

Submitted by Event Due Date Yes / No Data Submission Report Reviewed By On

Comments: